

## Professional email disclaimers and signatures

The legal benefits of a disclaimer tool are clear. Just as important can be the brand image benefits. When each employee's email consistently includes email disclaimers and signatures in a professional and sophisticated manner, your company presents itself as a top-tier brand and organization. That image boost doesn't require the high-cost of employees making manual changes to signatures and disclaimers. With Policy Patrol Disclaimers, it can be set up once and done automatically. Policy Patrol is being used in the smallest offices and in the largest corporations, adding professional disclaimers and signatures for more than one million users worldwide.



### Policy Patrol Disclaimers 7

#### Disclaim, Sign and Brand your Emails

Policy Patrol gives you the peace of mind that each outgoing email is stamped with the necessary legal disclaimer and ensures that your emails display a consistent corporate image by centrally adding company branded email signatures using your logo and Active Directory merge fields.



#### Disclaimer Benefits

- Minimize legal risks
- Aid compliance
- Protect confidentiality
- Uniform corporate appearance
- Utilize emails as marketing tools

#### Features

- Global & user based disclaimers
- Formatted disclaimers with pictures and tables
- Internal and external disclaimers
- Active Directory merge fields
- Disclaimer & signature positioning
- Avoid multiple disclaimers
- Add different signatures on replies
- Attach a Business Card
- Condition based disclaimers
- See disclaimers/signatures in Sent Items

## Try it out for free!

Download a fully working 30-day evaluation version from: <http://www.policypatrol.com>

Reduce Liability | Aid Compliance | Protect Confidentiality | Improve Branding



**'I am very impressed with the simplicity of Policy Patrol's Active Directory integration and lack of resource impact on existing IT administration tasks'**

Rory Donnely, CIO at Nissan Ireland

System requirements:

- Windows 2000/2003/2008 or Windows XP Professional.
- Microsoft Exchange Server 2010/2007/2003/2000/5.5, Lotus Notes/Domino or other mail server.
- Microsoft .NET Framework

### Global & user based disclaimers

Policy Patrol allows you to define global disclaimers that are added to every email, and user-based disclaimers that are only added to emails from specified users, groups, domains or even LDAP queries.

### Internal & external disclaimers

Disclaimers can be added to internal as well as external emails. Since Policy Patrol can distinguish between internally and externally sent mails, different disclaimers can be added to each.

### Formatted disclaimers with pictures & tables

You can apply formatting, such as font type, size and color, as well as include pictures and tables in your disclaimers and signatures. HTML disclaimers can be directly edited in the HTML source.

### Merge fields

By using Active Directory merge fields in the disclaimer or signature (such as user name, telephone number and email address), Policy Patrol can add individualized signatures and disclaimers. A useful preview tool lets you preview the user's actual AD information in the template.

### Email branding

Policy Patrol allows you to format your outgoing emails using an HTML template, giving your email communications a professional look.

### Disclaimers & signature positioning

Policy Patrol can place the signature or disclaimer after the most recently entered message text on replies and forwarded messages. This avoids all the signatures being added to the bottom of the email.

### Add different signatures on replies

Policy Patrol allows you to add a more extensive signature on your first email (for instance including your complete address) and then a shorter one on each following email.

### Avoid multiple disclaimers

By searching messages for an existing disclaimer, Policy Patrol can avoid adding multiple disclaimers when replying or forwarding.

### Condition based disclaimers

Disclaimers can be added or suppressed depending on certain conditions, e.g. a word in the subject or body, a particular sender or recipient or the existence of an attachment or header.

### See disclaimers and signatures in Sent Items

Policy Patrol can automatically update a user's Sent Items in Outlook to show the disclaimer and signature that was added.

### Support for all email clients

Policy Patrol can add disclaimers to emails sent from Outlook, Outlook Express, Outlook Web Access and handheld devices such as Blackberry; as long as the message is sent via the Exchange Server or Lotus Domino Server, Policy Patrol will add a disclaimer.



# Email Content Security

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